



ROYAL ENGINEERS
MUSEUM

Terms of Donation to the Collection of the Royal Engineers Museum

1. The Royal Engineers Museum is recognised under Department of Culture Media and Sport (DCMS) schemes as a Registered and Designated Museum. The Collections Management Policy of the Museum fulfils all best practice guidelines laid out by the Museum Association and Re:Source (DCMS agent). Items accepted for the collection must comply with the Collecting Policy of the Museum.

The Museum adheres to the Museum Associations code of ethics over the suitable disposal of items in the collection. It emphasises a refusal to 'undertake disposal simply for financial reasons' and is strongly predisposed against disposal for reasons other than cases where an item is 'damaged beyond use, dangerous or is being returned to its rightful owner'.

2. This agreement transfers all legally held title to the ownership of the donated item(s) to the Royal Engineers Museum.
3. Where copyright is held by the donor this agreement transfers its ownership to the Royal Engineers Museum.
4. Donor details are not made public by the Royal Engineers Museum without the consent of the donor.
5. The Royal Engineers Museum can only accept gifts without conditions attached.
6. The Royal Engineers Museum collection is large and not all items can be displayed. When not on display items are carefully stored with long term preservation and conservation as the essential aim.
7. All items held by the Royal Engineers Museum are accessible to our users (academic researchers, service personnel and the general public) via our permanent displays, temporary exhibition and/or research appointments.